



PCA Webinar

Process & Procedure

Free CEUs as Member Benefit

The **Pennsylvania Chiropractic Association** is proud to present a *FREE* webinar series with continuing education credits provided by New York Chiropractic College, Department of Postgraduate Education (NYCC/PG).

The following procedures have been developed to ensure your webinar experience is both clinically rewarding and complies with your state licensing board.

Webinars are provided FREE as a PCA member benefit, but your dues must be current or they will not be processed.

To register for the FREE webinar please follow the procedures listed below:

1. Click to register for all future webinars: http://chiroviewpresents.org/article_files/Article-3240.pdf
2. After registering, **you will immediately receive** a follow-up link that will connect you directly to the live webinar at the date/time scheduled, along with a specific phone number that will be in **listen only** mode. You can listen through computer speakers, as well. Webinars are **interactive** where technology allows you to submit questions/comments during the live presentation.
3. Attendees must register separately and then individually sign-in to each live webinar on the date/time scheduled. If one attendee signs-in and others are viewing from the same screen, we cannot verify other attendees being present nor can we issue them CE credit.
4. Receiving CEU Credit:
 - **Automated Webinar Reports:** These reports provide PAC and NYCC/PG with date and time you registered, as well as, the login date and time when entering/exiting webinars.
 - To receive credit **you must be connected to the webinar**; listening to the presentation **solely** on the phone will **NOT** confirm your attendance on the webinar's automated attendance report.
 - **Very Important: Complete Survey (Quiz) for Credit:** After the conclusion of each webinar and **within a 24-hr period** you will receive an email that includes a hyperlink which after clicking a quiz will appear on your screen in pdf format. To receive 1 CEU please complete all questions AND then **fax the document to NYCC Postgraduate department at 516.735.3037**. After NYCC checks your answers, you must get at least 5 of 6 questions correct as part of receiving 1 CEU of credit.
 - PAC provides reports to NYCC/PG confirming the exact time you entered/exited each live webinar scheduled. Only PAC members completing the full 60-minute time cycle verified by the automated attendance report are eligible to receive CEUs.
 - After NYCC/PG receives your 1x payment (**see fee info below**) then NYCC will 1) score your answers to each quiz, 2) confirm that your attendance to each webinar was no less than 60 minutes, and 3) NYCC/PG will email transcripts to you regarding each webinar completed (please allow 90 days from the date of your current webinar to receive the transcript).
5. NYCC/PG will serve as the repository of all C.E. records cosponsored by the college for no less than two CE cycles.
6. NYCC's responsibilities are restricted to monitoring all parties' compliance with state regulatory requirements and to assuring creation and maintenance of all associated documentation. Fees payable to NYCC are, therefore, in no way dependent upon sponsor's ultimate provision, nor upon participant's ultimate successful completion, of any coursework. If you have questions or require additional information please contact: NYCC /PG Cynthia LoGatto: clogatto@nycc.edu or 800.434.3955 ext. 123 or email cvp@chiroviewpresents.org.

Fees: To process PA CEUs specific to these webinars from Sept. 1, 2011 – Aug 31, 2012 you will need to make a 1x online payment to NYCC for \$75.

Click to review and complete: http://chiroviewpresents.org/article_files/Article-3228.pdf.

License Renewal Disclaimer: Appropriate applications relating to credit hours for license renewal has been executed for these programs. It is the express responsibility of the doctor to contact any other licensing board to confirm if this webinar format is an acceptable method for receiving CE credits. For additional information please contact NYCC/PG at 800-434-3955 ext.121.